



UNITRADE MANAGEMENT SERVICES ONLINE



PORTAL USAGE POLICY

Policy Statement

This Portal Usage Policy statement applies to all use of the portal available through our website, www.unitrade.co.za and portal.unitrade.co.za or any other website hosted on the Unitrade domain. Use of the portal is conditional based on the following terms, conditions, and notices herein.

Definitions

Partner: refers to any currently active member or supplier to Unitrade Management Services (Pty)Ltd.

The company: refers to Unitrade Management Services (Pty)Ltd

The Portal: refers to the Unitrade Online Portal hosted at <http://portal.unitrade.co.za>

Description of Services

The Portal permits easy and secure electronic transfer of documents between our partners and the company as well as allows partner access to certain documents created or maintained by the company.

The Portal web-based applications are exclusively provided to the company's partners and is intended for their sole use. The information, documents, and communications on the portal are provided as a convenient resource to partners and are **private and confidential**. The information may not be redistributed to any unauthorised person or company without prior consent from the one of the company's directors or executives.

Use

Use of the Portal is restricted only to current partners of the company and their authorised employees. The company may modify, suspend, discontinue or restrict the use of any portion of the Portal, including the availability of any portion of the content at any time, without notice or liability.

Service Availability

The company will use its best reasonable efforts to provide availability of the Portal Service 24/7. The company shall not be responsible for any error, omission, interruption, deletion, defect, delay in operation or transmission, communications line failure, theft or destruction, or unauthorized access to the Portal. The company is not responsible for any problems or technical malfunctions of any telephone or fibre network or lines, computer online systems, servers or providers, computer equipment, software, failure of any e-mail to be received by the company on account of technical problems or traffic congestion on the Internet, the portal or any website, or any combination thereof, including any injury or damage to the partners computer or peripherals related to downloading any materials from the Portal.

User Password and Security

Using the portal and its related services requires the use of a password and an email address. You are solely responsible for: authorizing, monitoring, controlling access to and maintaining the strict confidentiality of your username and password; not allowing another person to use your username or password; any charges or damages that may be incurred as a result of your neglect to maintain the strict confidentiality of your username and password; and promptly informing the company in writing of any need to deactivate a username due to security concerns or otherwise.

The company is not liable for any harm related to the misuse or theft of usernames or passwords, disclosure of usernames or passwords, or your authorization to allow another person or entity to access and use the company's Portal using your username or password. You shall immediately notify the company of any unauthorized use of your username or password and any breach of confidentiality. Until the company receives this notification from you, you will be held liable for any harm ensuing from the use of your username on the company Portal. It is prohibited to use another person's email and password combination. Documents are encrypted with SSL security during transmission. In addition, documents added to the Portal are scanned for viruses before being uploaded. The company will use its best efforts to make the Portal is secure from unauthorized access. However, the partner recognizes that no completely secure system for electronic data transfer has yet been devised.

Logon Accounts and Their Security

The company will authorize individual logon accounts for those of partner's employees who need access to the Portal. Each account will have access only to those document areas requested by partner. (The company strongly recommends that partner establish a policy that logon information not be shared with others). In order to maintain security, the partner agrees to designate a single individual as the authorized person to contact the company to request employee logons. Until otherwise notified, the authorized person to contact the company will be the Primary contact that Administration has on file for the account. All initial logon passwords will be granted to partner by separate email. Password updates will be performed by you.

Termination of Logon Account

The partner agrees to notify the company via email or in writing when an individual logon account is to be terminated. The company will make every effort to confirm and terminate promptly. However, the partner cannot be assured that access has been terminated until confirmation of termination has been received.

Links to Third-Party Sites

The Portal website may contain links to other websites ("Linked Sites"). The Linked Sites are not under the control of the company and the company is not responsible for the contents of any Linked Site, including without limitation any link contained in a Linked Site, or any changes or updates to Linked Site. The company is not responsible for webcasting or any other form of transmission received from any Linked Site. The company is providing these links to you only as a convenience, and the inclusion of any link does not imply endorsement by the company of the site or any association with its operators.

No Unlawful or Prohibited Use

As a condition of your use of the Portal website, you warrant to the company that you or your approved users will not use the Portal website for any purpose that is unlawful or prohibited by these terms, conditions, and notices. You may not use the Portal website in any manner that could damage, disable, overburden, or impair the company's website, Portal server, or interfere with any other party's use of the Portal.

You may not obtain or attempt to obtain any materials or information through any means not intentionally made available or provided for through the Portal. Information transmitted through the portal should be limited to information necessary for the company to perform agreed upon services. **Any other use is prohibited.** The company reserves the right at all times to disclose any information as necessary to satisfy any applicable law, regulation, legal process or governmental request, or to edit, refuse to post or to remove any information or materials, in whole or in part, in the company's sole discretion.

Client's Responsibility

You must at your own cost:

provide for your own access to the Internet and pay any services fees, telephone charges and online services usage associated with such access,

provide all equipment necessary for you to make such connection to the Portal, including a computer and modem.

WARRANTIES

THE COMPANY MAKES NO WARRANTY, EXPRESS OR IMPLIED, REGARDING THE EFFICACY OF THE SECURITY OF THE PORTAL. UNITRADE MANAGEMENT SERVICES (PTY)LTD WILL STRIVE TO USE REASONABLE EFFORTS TO INCLUDE ACCURATE AND UPDATED INFORMATION ON THE PORTAL; HOWEVER, YOU UNDERSTAND THAT THE CONTENT AND SERVICES ARE PROVIDED ON AN "AS IS" BASIS AND THE FIRM SPECIFICALLY DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION, WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, WARRANTIES OF MERCHANTABILITY OR WARRANTIES AGAINST INFRINGEMENT. THE COMPANY, ITS AFFILIATES, EMPLOYEES, AND AGENTS SHALL NOT BE LIABLE FOR ANY DAMAGES OR LOSSES, INCLUDING, WITHOUT LIMITATION, INDIRECT, CONSEQUENTIAL, SPECIAL, INCIDENTAL OR PUNITIVE DAMAGES, RESULTING FROM OR CAUSED BY THE PORTAL, IT'S CONTENT, OR SECURITY SERVICES PROVIDED HEREIN. THE COMPANY DOES NOT WARRANT THAT THE CLIENT PORTAL'S FUNCTIONS WILL BE UNINTERRUPTED OR ERROR-FREE, THAT DEFECTS WILL BE CORRECTED, OR THAT THE FIRM'S CLIENT PORTAL OR THE SERVER THAT MAKES IT AVAILABLE ARE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS. IF YOU ARE DISSATISFIED WITH ANY PORTION OF THE PORTAL, INFORMATION, DOCUMENTS, OR COMMUNICATIONS ON THE PORTAL, OR WITH ANY OF THESE TERMS AND CONDITIONS OF USE, YOUR SOLE AND EXCLUSIVE REMEDY IS TO CEASE USING THE PORTAL AND THE INFORMATION, DOCUMENTS, OR COMMUNICATIONS YOU OBTAINED FROM THE PORTAL.

Term and Termination

The services outlined in this Policy may be terminated by either the company or partner with or without cause and with or without notice at any time. The company may at any time terminate in whole or in part the Portal without notice or liability. The portal will be maintained and accessible solely in accordance with our policy for no more than 30 days after any notification of termination of services by either party, after which point it will be electronically deleted.